

No. 1-4/2015- NPMU (Branches)
GOVERNMENT OF INDIA
NATIONAL CENTRE FOR DISEASE CONTROL
DIRECTORATE GENERAL OF HEALTH SERVICES
22-SHAMNATH MARG, DELHI – 110054

Dated: - 27.05.2016

For filling up of one contractual position under NCDC Project Management Unit (NPMU)/NCDC Cell at NCDC, Delhi, the Educational qualifications, eligibility conditions and TOR of the position are given hereunder:

1. Senior Consultant(Technical)-1
Terms of Reference

1. To guide the Director, NCDC and Nodal Officer for Branches regarding :
 - Upgradation of NCDC and taking over of land in each State/UT.
 - Construction of building for NCDC Branch(s).
 - Liaison with State Authorities/ DHS of State etc.
 - Other related work on upgradation of NCDC, Delhi and establishment of branches of NCDC in States/UT.
 - To guide the Consultant (Admin) and Consultant(Finance) for execution of work in respect of establishment of 30 branches (including 8 existing branches) and Upgradation of NCDC.
 - To plan for implementation of the activities in each State.
 - To coordinate with Dt.GHS/ Min of Health & FW/NBCC/HSCC/MCD/State Govts and other Stakeholders regarding upgradation of NCDC and establishment of branches of NCDC in States/UT.
 - Preparation of monthly/quarterly/annual reports as needed.
 - The work shall include frequent travel to assigned States.
 - Any other work/activity assigned by the Director/ Nodal Officer from time to time.

Eligibility Criteria

Post Graduate Degree in Engineering/Medical/Non-Medical with 15 years experience in management of Govt./PSU projects in respect of planning and construction of medical institution

OR

Degree in Engineering/Medical/Non-Medical with 20 years experience in management of Govt./PSU project in respect of planning and construction of medical institution

AND

Must be Proficient in computer applications (MS-Word, Excel, and Power point), email and internet.

Desirable:

- Broad knowledge and understanding of Administration and Finance of public health set up;

Age Limit: Not more than 55 yrs. For retired Govt. servants as per DOPT guidelines.

Remuneration: Rs.1,00,000/- per month consolidated.

Other Conditions of Service

1. They will be governed by the Contractual Service Agreement (CSA) to be signed at the time of joining.
2. No TA will be paid for attending interview.
3. The positions are purely contractual and will continue on yearly requirement basis.
4. The employees will not be treated the employees of NCDC. They will have no claim for regular employment under NCDC.
5. The appointee will not be granted any claim or right or preference for regular appointments to any posts under the Government of India or any institutions funded by Government of India.
6. He/She will not be entitled for any other allowance, financial benefits or concessions and medical facilities apart from the consolidated remuneration.
7. They will not divulge any information, gathered by him/her during the period of assignment, to anyone who is not authorized to know/have the same.
8. No medical facility shall be provided to him by the NCDC. The remuneration is deemed to include an element to cover the cost of medical cover, if any.
9. The NCDC shall not be responsible for any loss, accident, damages/injury suffered by him/her, whatsoever arising in or out of the execution of his/her work including travel.
10. During the terms of service, he/she shall not engage in any private business of professional activity which could conflict with interest of the Government.
11. 30 days Annual Leave (2 ½ days each completed month) and 10 days C/L or sick leave will be given during a year.
12. The service can be terminated by either side by giving one month's notice.
