

No. A-12026/14/2012-Estt.
GOVERNMENT OF INDIA
NATIONAL CENTRE FOR DISEASE CONTROL
(DIRECTORATE GENERAL OF HEALTH SERVICES)
22-Sham Nath Marg, Delhi-110054

Dated the:

Applications are invited for the posts of **Laboratory Attendant** (Group 'C') to be filled at NCDC (Hqr.) Delhi and its branches located in different parts of India. The applications must be in the enclosed format duly signed giving complete bio-data alongwith the copies of educational qualification certificates, age proof, caste certificate etc. Details are as under:-

Laboratory Attendant (Group 'C')	:	12 Posts (UR-7, SC-2, OBC-2 & ST-1)
Scale of Pay	:	Pay Band -1 (₹ 5200-20200) with Grade Pay ₹ 1800/-
Educational Qualification	:	Essential: Matriculate or equivalent qualification with Science subject from a recognized University or Board.

Place of Posting : NCDC HQ in Delhi and various Branch offices Located at Rajahmundry (A.P.), Patna (Bihar), Coonoor (Tamil Nadu), Calicut (Kerala), Bangalore (Karnataka) and Varanasi (U.P.).

Out of 12 posts, one post will be filled from Ex-Serviceman person.

The above mentioned posts are identified as suitable for Physically Handicapped persons under the sub category Orthopaedically Handicapped (OH). Although the posts are not reserved for Physically Handicapped person, the Physically Handicapped persons under the subcategory OH may also apply.

General Terms & Conditions

1. Age limit for the above mentioned posts is between 18-25 years, relaxable in case of SC/ST by 5 years, OBC by 3 years, Departmental candidates with 3 years' continuous service upto 40 years (45 years for SC/ST), Physically handicapped candidates by 10 years (15 years for SC/ST and 13 years for OBC) and Ex-serviceman - Service rendered in Army, Navy and Air Force plus three years, as per Govt. Rules.
2. The posts are temporary and likely to be continued. The individual selected can be posted anywhere in India, where the branches of NCDC, exist.
3. The applications for the above mentioned post duly completed in all respect should be submitted within 15 days from the date of advertisement to "The Director, National Centre for Disease Control, 22-Sham Nath Marg, Delhi-110054". The applications received after due date will not be considered.
4. Persons already in service must submit their applications through proper channel or attach "No Objection Certificate" from their employer.
5. The name of the post and category should be mentioned on the top of envelope.
6. The candidates applying against reserved posts are required to attach the relevant caste certificate issued by the competent authority. In case of OBC category, OBC certificate should be in the prescribed format for central govt. jobs.
7. Mere possessing or fulfilling the requirements of relevant qualifications as mentioned in Recruitment Rules of the post does not entitle the candidate to be called for interview. Where number of applications received in response to the advertisement is large, it may not be convenient or possible for the Institute to interview all the candidates. The Institute reserves the right to fix some criteria for short listing of candidates on the basis of qualifications/percentage and/or experience etc. The short-listed candidate will only be called for interview.
8. Submission of incorrect/incomplete information/unsigned/late received applications and applications without copies of relevant documents will be summarily rejected.
9. If at later stage, any information furnished by the individual is proved false, the same will render the candidate for termination.
10. SC/ST candidates shall be paid second class Traveling Allowance as admissible on production of Bus/Train ticket for the shortest route, as per existing rules.
11. Number of vacancies may vary.

(VEENA MITTAL)
Additional Director
for Director

NATIONAL CENTRE FOR DISEASE CONTROL

Application for the post of _____



- 1. Name (In Block Letters) :
- 2. Father's / Husband's Name :
- 3. Date of Birth :
- 4. Gender :
- 5. Category (Gen/SC/ST/OBC) :

6. Educational Qualification

Sr. No.	Board/ University	Year Passing	of	Percentage of Marks	Subjects

7. Particulars of Experience

Name of Organization	Govt. / Private	Designation	Nature of Duty	Period of Service	
				From	To

- 8. Any Other details :
- 9. Complete Present Postal Address :

10. Permanent Address :

Date :
Place :

(Signature of the Applicant)

Note : Attach self attested copies of Date of Birth / Educational Qualification Certificate/Degree & Marksheet showing %age of Marks/ GPA / Experience Certificate/ Caste Certificate (if applicable). Physically Handicapped Certificate (if applicable) failing which the application will be summarily rejected.