

No.6-Stores/NCDC/Tender/Computer/Misc. Items/2014-15
Government Of India
NATIONAL CENTRE FOR DISEASES CONTROL
(Directorate General Of Health Services)
22-Sham Nath Marg, Delhi-110054

Dated :23.05.14

To,
M/s _____,

Sub.: Tender for procurement/job work of computer related items like Antivirus, keyboard, mouse, upgradation of RAM, Hard Disk etc. for various Divisions/Depts. of this Instt.- reg.

Sir,

Please let this office know if you can supply/job work including installation of computer related items, as detailed below from ready stock to meet day to day requirements of this Institute, if so, please send your quotations for the same, as per our **enclosed terms and conditions** :

S.No.	Description/Job Work including installation	App. Annual Qty.
1	Antivirus Software for total security (Multi users pack)	100 Nos.
2	Keyboard (Microsoft/Logitech/Dell)	30 Nos.
3	Mouse (Microsoft/Logitech/Dell)	60 Nos.
4	Upgradation of DDR-1 RAM in computer (Std. to be compatible with HP/Acer etc.) a) 1 GB b) 2 GB	20 Nos.
5	Upgradation of DDR-2 RAM in computer (Std. to be compatible with HP/Acer etc.) a) 1 GB b) 2 GB	50 Nos.
6	Upgradation of DDR-3 RAM in computer (Std. to be compatible with HP/Acer etc.) a) 1 GB b) 2 GB	20 Nos.
7	Upgradation of 500 GB Hard Disk in Computer (Sata & IDE)	20 Nos.
8	Upgradation of 500 GB Hard Disk in Laptop (Sata)	10 Nos.
9	Teflon for various make/model printers (HP/Canon etc.)	20 Nos.
10	LAN/Networking Cable per meter (Cat5 & Cat6)	200 Mtrs.

The quotation which should remains valid for **at least 06 Months** may be sent in duly wax sealed and prominently subscribed **'Tender for Computer related misc. items' to be opened up on 10.06.2014 at 11.30 AM.**

It should be addressed to the 'The Chairperson, Purchase Committee, NCDC, 22, Sham Nath Marg, Delhi-110054' and should reach this office on or before **10.06.2014 at 11.00 AM.** The quotations, which are not received duly sealed, mentioning this office letter number and last date of receiving will not be accepted. Further, it is mandatory to mention the details in respect of contact person, contact nos. (landline no. as well as mobile no.) and e-mail ID. In the quotation, PAN No., Service Tax Regn. No. alongwith other required documents should also be enclosed with the quotation. It is the responsibility of the tenderer to see that complete tender document must be dropped in tender box by the date & time stipulated, after making necessary entry in the Register kept with the Suptd., Stores, failing which tender will be considered late & rejected. More handing over tender document in R & I Section or at any other counter or person cannot be considered as submission of bid and shall not be entertained.

Yours faithfully,

Enc. : T&C

(PANKAJ KUMAR)
Stores Officer
For Director