

**No. 6-Stores/NCDC/CAMC/Autoclave, BOD, freezer etc./2015-16**  
**Government Of India**  
**NATIONAL CENTRE FOR DISEASES CONTROL**  
**(Directorate General Of Health Services)**  
**22-Sham Nath Marg, Delhi-110054**

Dated : 12.08.14

To,  
M/s \_\_\_\_\_,  
\_\_\_\_\_  
\_\_\_\_\_.

**Sub. : Tender for Comprehensive AMC of Autoclaves, BOD Incubators, Centrifuges, Deep Freezers, Hot Air Ovens, Refrigerators & Misc. Equipments installed at various Divisions/Sections of this Institute - reg.**

Dear Sir,

Please let this office know if you can maintain **Autoclaves, BOD Incubators, Centrifuges, Deep Freezers, Hot Air Ovens, Refrigerators & Misc. Equipments** of this Institute, whose detail/list (5 pages) is enclosed herewith alongwith other terms & conditions of the contract, if so, please send your quotations for the same **in the enclosed Proforma/List alongwith Self Evaluation Sheet, which should be typed neatly, as per our terms & conditions. All the tender documents should be properly page numbered. Further, the firm must ensure S.No. 17, as under, besides other terms & conditions :**

The tenderer shall quote the rates to those equipment which are under Comprehensive Annual Maintenance Contract, as mentioned in the enclosed Schedule on "AS IS WHERE IS" basis and **in case they want to charge any extra amount towards the initial repairs before entering into the contract, it shall be clearly mentioned and if it is not mentioned clearly, it will be presumed that the tenderer will take up the contract on "AS IS WHERE IS" basis only.**

The quotation, which could remain valid for at least 6 months may be sent in cover duly wax sealed and prominently subscribed '**Quotation for CAMC of Autoclaves, BOD, Freezers etc. to be opened up on 04.09.2014 at 11:30 AM**'

It should be addressed to the 'The Chairperson, Purchase Committee, N.C.D.C., 22, Sham Nath Marg, Delhi-110054' and should reach this office **on or before 04.09.2014 at 11:00 AM**

All tenders from tenderer, who are not registered with the MOH&FW/DGHS/MSO/DGS&D/NSIC must be accompanied by a **bid - security/earnest money (EMD) of Rs.5000/-** for said tender in the shape of MICR Bonds/Bank Drafts/Order in favour of Director, NCDC, 22, Sham Nath Marg, Delhi-54. Tender submitted without Earnest Money (Except for the condition mentioned above).

The quotations, which are not received duly sealed, mentioning this office letter number and last date of receiving will not be accepted. Copy of Service Tax/PAN No. etc. alongwith other required documents should also be enclosed with the quotation. The firm has to ensure that sealed quotations have been put in Tender Box kept in Stores Section after making proper entry in register. **Tenderer must quote the rates in enclosed Proforma/List alongwith Self Evaluation Sheet (Annexure-I) & Earnest Money (Except for the condition mentioned above) and should be properly page numbered, otherwise bid will be considered as non-responsive.**

Yours faithfully,

**Encl. : as above**

**(PANKAJ KUMAR)**  
**Stores Officer**  
**For Director**