

No.6-Stores/NCDC/Tender/Computer/Misc. Items/2014-15
Government Of India
NATIONAL CENTRE FOR DISEASES CONTROL
(Directorate General Of Health Services)
22-Sham Nath Marg, Delhi-110054

Dated :30.09.14

To,
M/s _____,

Sub.: Tender for procurement/job work of computer related items like Antivirus, keyboard, mouse, upgradation of RAM, Hard Disk etc. for various Divisions/Depts. of this Instt.- reg.

Sir,

Please let this office know if you can supply/job work including installation of computer related items, as detailed below from ready stock to meet day to day requirements of this Institute, if so, please send your quotations for the same, as per our **enclosed terms and conditions** :

S.No.	Description/Job Work including installation	App. Annual Qty.
1	Antivirus Software for total security (Multi users pack) (Norton/MacAfee/Quick Heal)	100 Nos.
2	Keyboard (Microsoft/Logitech/Dell)	30 Nos.
3	Mouse (Microsoft/Logitech/Dell)	60 Nos.
4	Upgradation of DDR-1 RAM in computer (Std. to be compatible with HP/Acer etc.) a) 1 GB b) 2 GB	20 Nos.
5	Upgradation of DDR-2 RAM in computer (Std. to be compatible with HP/Acer etc.) a) 1 GB b) 2 GB	50 Nos.
6	Upgradation of DDR-3 RAM in computer (Std. to be compatible with HP/Acer etc.) a) 1 GB b) 2 GB	20 Nos.
7	Upgradation of 500 GB Hard Disk in Computer (Sata & IDE)	20 Nos.
8	Upgradation of 500 GB Hard Disk in Laptop (Sata)	10 Nos.
9	Teflon for various make/model printers (HP/Canon etc.)	20 Nos.
10	LAN/Networking Cable per meter (Cat5 & Cat6)	200 Mtrs.

The quotation which should remain valid for **at least 06 Months** may be sent in duly wax sealed and prominently subscribed **'Tender for Computer related misc. items' to be opened up on 15.10.2014 at 11.30 AM.**

It should be addressed to the 'The Chairperson, Purchase Committee, NCDC, 22, Sham Nath Marg, Delhi-110054' and should reach this office on or before **15.10.2014 at 11.00 AM.**

All tenders from tenderer, who are not registered with the MOH&FW/DGHS/MSO/DGS&D/NSIC must be accompanied by a **bid - security/earnest money (EMD) of Rs.5000/-** for said tender in the shape of MICR Bonds/Bank Drafts/Order in favour of Director, NCDC, 22, Sham Nath Marg, Delhi-54. Tender submitted without Earnest Money (Except for the condition mentioned above).

The quotations, which are not received duly sealed, mentioning this office letter number and last date of receiving will not be accepted. Copy of Service Tax/PAN No. etc. alongwith other required documents should also be enclosed with the quotation. The firm has to ensure that sealed quotations have been put in Tender Box kept in Stores Section after making proper entry in register. **Tenderer must submit the Self Evaluation Sheet (Annexure-I) & Earnest Money (Except for the condition mentioned above) and should be properly page numbered, otherwise bid will be considered as non-responsive.**

Yours faithfully,

Encl. : Terms & Conditions

(PANKAJ KUMAR)
Stores Officer
For Director