

Dated:

## Notice Inviting Tender

Director, National Centre for Disease Control, 22,Sham Nath Marg, Delhi-110054 invite sealed tenders from reputed, experienced and financially sound Companies/firms/Agencies to enter into Annual Contract for outsourcing of services for performing work of cleanliness and General Maintenance in the campus of this office for a period of one year from the date of award of contract( can be extended for another 6 months with the approval of competent authority).

2. The other terms & conditions of the tender are at Annexure-I (PAGE 1-5).
3. The interested and eligible Company/Firm/Agency should submit their tender/offers in the performa enclosed at Annexure-II in a sealed cover and addressed to **Chairperson, Tender Finalization Committee, National Centre for Disease Control, 22-Sham Nath Marg, Delhi-10054** and drop their sealed tender/offer, complete in all respect along with Earnest Money Deposit [EMD] of ₹ 25,000/- (Rupees Twenty Five Thousand only) and other requisite documents by 19<sup>th</sup> December, 2014 up to 11.30 A.M. in the Tender Box of Stores Section, National Centre for Disease Control, 22-Sham Nath Marg, Delhi-110054. The firm's representative must sign the register kept at Store Section before dropping the tenders at the tender box. The tenders/offers dropped after the specified time and date shall not be entertained under any circumstances whatsoever.
4. The Director, NCDC, Delhi reserves the right to amend/withdraws any of the terms & conditions in the Tender Document or to reject any or all tenders/offers without giving any notice or assigning any reason. The decision of the Director in this regard shall be final and binding on all.

OFFICER IN-CHARGE  
GENERAL SERVICE SECTION  
For DIRECTOR