

**No. 6-Stores/NCDC/Tender/UPS, Battery, Antivirus etc./2015-16**  
**Government Of India**  
**NATIONAL CENTRE FOR DISEASES CONTROL**  
**(Directorate General Of Health Services)**  
**22-Sham Nath Marg, Delhi-110054**

Dated :20.08.15

To,  
M/s \_\_\_\_\_,  
\_\_\_\_\_

**Sub.: Tender for procurement/job work of computer related items like UPS, Battery, Antivirus, keyboard, mouse, upgradation of RAM, Hard Disk etc. including installation for various Divisions/Depts. of this Institute.- reg.**

Sir,

Please let this office know if you can **supply/job work including installation** of computer related & other misc. items, as detailed below from ready stock to meet day to day requirements of this Institute, if so, please send your quotations for the same, as per our **enclosed terms and conditions** :

S.No.	Description/Job Work including installation with at least one year warranty	App. Annual Qty (Tentative)
1	<u>Offline UPSs for computers</u>	50 Nos.
a)	500 VA with 15 minutes backup	
b)	1 KVA with 30 minutes backup	
2	<u>Online UPSs for equipments</u>	10 Nos.
a)	2 KVA with 45 minutes backup	
b)	3 KVA with one hour backup	
c)	5 KVA with one hour backup	
3	<u>Batteries for UPSs</u>	200 Nos.
a)	Capacity 12 V, 7 AH	
b)	Capacity 12 V, 26 AH	
c)	Capacity 12 V, 42 AH	
4	<u>Laptop Batteries</u> (Dell Vostro 1520)	5 Nos.
5	Antivirus Software (10/50/100 users pack) (Norton/MacAfee/Quick Heal)	150 Nos.
6	Keyboard (Microsoft/Logitech/Dell)	30 Nos.
7	Mouse (Microsoft/Logitech/Dell)	60 Nos.
8	Upgradation of DDR-III RAM in Laptop a) 2 GB            b) 4 GB	15 Nos.
9	Upgradation of DDR-1 RAM in computer (Std. to be compatible with HP/Acer etc.) a) 1 GB            b) 2 GB	10 Nos.
10	Upgradation of DDR-2 RAM in computer (Std. to be compatible with HP/Acer etc.) a) 1 GB            b) 2 GB	20 Nos.
11	Upgradation of DDR-3 RAM in computer (Std. to be compatible with HP/Acer etc.) a) 1 GB            b) 2 GB	20 Nos.
12	Upgradation of 500 GB Hard Disk in Computer (Sata & IDE)	20 Nos.
13	Upgradation of 500 GB Hard Disk in Laptop (Sata)	10 Nos.
14	USB Hard Drive 1 TB with carry case	5 Nos.
15	Software Tally ERP.9 (for GDD)	1 No.

The quotation which should remain valid for **at least 06 Months** may be sent in duly wax sealed and prominently subscribed '**Tender for UPS, Battery, Antivirus etc.**' to be opened up on **16.09.2015 at 11.30 AM.**

It should be addressed to the 'The Chairperson, Purchase Committee, NCDC, 22, Sham Nath Marg, Delhi-110054' and should reach this office on or before **16.09.2015 at 11.00 AM.**

All tenders from tenderer, who are not registered with the MOH&FW/DGHS/MO/DGS&D/NSIC must be accompanied by a **bid - security/earnest money (EMD) of Rs.5000/-** for said tender in the shape of MICR Bonds/Bank Drafts/Order in favour of Director, NCDC, 22, Sham Nath Marg, Delhi-54. Tender submitted without Earnest Money (Except for the condition mentioned above) will be considered as non-responsive.

The quotations, which are not received duly sealed, mentioning this office letter number and last date of receiving will not be accepted. Copy of Service Tax/PAN No. etc. alongwith other required documents should also be enclosed with the quotation. The firm has to ensure that sealed quotations have been put in Tender Box kept in Stores Section after making proper entry in register. **Tenderer must submit the Self Evaluation Sheet (Annexure-I) & Earnest Money (Except for the condition mentioned above), firm's registration number, DOB of the contract person, e-mail ID, landline & mobile no. and should be properly page numbered, otherwise bid will be considered as non-responsive.**

Yours faithfully,

Encl. : Terms & Conditions

(PANKAJ KUMAR)  
Stores Officer  
For Director