

No.6-Stores/NCDC/Annual Tender/Group-2/Chemicals/2016-17

Government of India

NATIONAL CENTRE FOR DISEASE CONTROL
(DIRECTORATE GENERAL OF HEALTH SERVICES)

22-Sham Nath Marg, Delhi-110054

Dated: 13.6.2016

To,
M/s. _____,
_____,
_____.

Sir,

Please let this office know if you can supply the Chemicals, if so, please send your quotations giving in full specifications, name of the manufacturer, catalogue etc. as per the terms & conditions of this Institute at Annexure-I. Details of items are at Annexure-II

The quotation which could remain valid for at least 6 months may be sent in double cover duly wax sealed and prominently No. **6-Stores/NCDC/Annual Tender/ Group-2/Chemicals/2016-17**.

All tenders from tenderer, who are not registered with the MOH&FW/DGHS/MSO/DGS&D/NSIC/Small Scale Industries must be accompanied by a bid-security/earnest money of Rs. 10000/- in the shape of MICR Bonds/Bank Drafts/Order in favour of Director, NCDC, 22-Sham Nath Marg, Delhi-54. Tender submitted without Earnest Money (except for the condition mentioned above with valid registration proof) will be considered as non-responsive.

It should be addressed to The Chairperson, Purchase Committee, NCDC, Delhi-110054 and should reach this office strictly not later than **19.7.2016 till 11.00 AM**. The quotations which are not received duly sealed, mentioning this office letter number and after last date of receiving, will not be accepted. The said tender will be **opened on the same day at 11.30 A.M.** Sales Tax Registration Certificate should also be enclosed with the quotation. The firm has to ensure that sealed quotations have been put in Tender Box/ kept in Stores Section after making proper entry in register. If the said items are proprietary in nature, the firm is required to furnish the proprietary certificate alongwith the quotation to the effect that no other firm is manufacturing these in the whole world and letter of sole distributor/authorization. The firms to note that the make for each item quoted must be indicated. The manufacturer and the authorization certificate from the principal must be enclosed for all the items quoted failing which the quotation will not be considered.

Yours faithfully,

Encl:- As above.

STORE OFFICER
For Director