

**No. 6-Stores/NCDC/CMEVM/ Equipments/2016-17**  
**Government Of India**  
**NATIONAL CENTRE FOR DISEASE CONTROL**  
**(Directorate General Of Health Services)**  
**22-Sham Nath Marg, Delhi-110054**

Dated :

**TENDER NOTICE NO.6-STORES/NCDC/CME&VM/EQUIPMENT/2017-18**  
**(GROUP-II)**

Sealed tenders are invited on behalf of the Director, NCDC, Delhi are invited for following groups of Machinery & Equipments **on SINGLE BID SYSTEM:-**

<b>SN</b>	<b>Description of Items</b>		<b>QTTY</b>
<b>1.</b>	<b>Deep Freezers -70°C</b>	-	<b>01No</b>
<b>2.</b>	<b>Refrigerator ( Double Door)</b>	-	<b>01No</b>
<b>3.</b>	<b>Refrigerated Centrifuge</b>	-	<b>01 No</b>
<b>4.</b>	<b>Dissecting Binocular Microscope with touch screen camera</b>	-	<b>02 Nos</b>
<b>5.</b>	<b>Micropipette ( 0.1-20µl), ( 20-200µl) &amp; ( 200-1000µl)</b>	-	<b>02 Nos each</b>

**EMD Rs.25,000/-**

All tenders from tenderer, who are not registered with the Ministry of Health & Family Welfare/DGHS/MSO/DGS&D/NSIC/MSME must be accompanied by a **Bid Security/ Earnest Money mentioned above** in the shape of MICR Bonds/Bank Guarantee/Bank Drafts/Order must accompany the tender. Tender submitted without Earnest Money (Except for the condition mentioned above) will be considered as non-responsive. The Earnest money should be there in the name of THE DIRECTOR, NATIONAL CENTRE FOR DISEASE CONTROL, 22-SHAM NATH MARG, DELHI – 54 and must be delivered to the above office on or before the date and time with the tender submitted. All other details are there in the tender document. The firm must enclose documentary evidence to prove that they are registered with D.G.H.S., MOH&FW/ DGS&D/NSIC and MSME for supply of particular stores/equipment proposed to be quoted/purchased and that they are not merely registered with MOH&FW/D.G.H.S.& D.G.S.& D. or N.S.I.C. For the items register with D.G.S.& D. and N.S.I.C. the validity period must be clearly mentioned and the validity must be there on the date of opening of tender. Copy of DGS&D/NSIC/MSME registration for particular store must be attached for acceptance of tender, if valid on date of opening. EMD can be given in the form of DD/Bank Draft or Bank Guarantee, Bank guarantee shall have 2 months extra period from Bid validity period.

The bid/tender prepared by the bidder/tenderer and all correspondence and documents relating to bid/tender exchanged by the bidder/tenderer and the purchaser shall be written in English language. Any literature in any other language so long as accompanied by an English translation of its pertinent passages/ for purposes of interpretation of the bid/ the English translation shall govern.

Tender will be opened in the presence of tenderer representative who choose to attend the tender opening at the date/ time and address mentioned above. The firms must ensure that if the tenders are sent through post/courier, these must be delivered before the due date. Institution will not take any responsibility for any postal delay and tenders received after due date/time will not be accepted. The purchaser will grant a margin of preference to the goods manufactured indigenously in accordance with the procedure outlined in the bidding documents. Separate sealed Tender for each group clearly mentioning number/name of group and name of firm may be submitted to stores section till 27-7-2017 upto 11.30PM

The inner and outer envelopes shall be :

- (i) Addressed to the purchaser at the following address :  
The Director,  
National Centre for Disease Control,  
22. Sham Nath Marg. Delhi- 110054.

- (ii) Bear the invitation for bids (IFB) number and the words “**DO NOT OPEN BEFORE 12.15PM 27.7.2017**”.

The inner envelope shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared “Late”. If the outer envelope is not sealed and marked as required, the purchaser will assume no responsibility for the bid’s misplacement or premature opening.

It is the responsibility of the tenderer to see that the completed tender documents, are dropped in the Tender Box kept in Stores Section by the time and date stipulated for opening of tender, failing which the bid would be considered late and rejected. Mere handing over the tender documents in Stores section or at any other counter/room/ section or person cannot be considered as submission of bid and shall not be entertained. The firms must ensure that besides all these terms and conditions mentioned in the tender documents, the following documents must be submitted in the chronological order (strict compliance) to avoid rejection of tenders.

- (i) Forwarding letter clearly mentioning the authorized signatory, total number of pages, the model quoted, foreign principal (if feasible), detail of draft attached, bid validity undertaking of 6 months, which can be extended on mutual consent.
- (ii) Earnest Money Deposit if the firm is not registered with the Ministry of Health & Family Welfare/DGHS/MSO/DGS&D/NSIC/MSME for the product quoted, (it should be attached after forwarding letter).
- (iii) Letter of authorization (Indian/Foreign Principal) if the manufacturer is not quoting the tender, in the Performa given in the tender document, addressed to THE DIRECTOR, NATIONAL CENTRE FOR DISEASE CONTROL, 22-SHAM NATH MARG, DELHI - 54 and must be proper and complete in all aspects, otherwise tender will not be considered.
- (iv) 3 years comprehensive warranty from the date of Installation (No conditional warranty shall be accepted and it must be including all spares) and subsequently 5 years Comprehensive Annual Maintenance Contract (including all spares) prices must be quoted by the manufacturer/firm (the firm must give this certificate along with the forwarding letter that the same has been offered (Warranty/CAMC) with the equipment quoted for). The manufacturer must endorse warranty clause.
- (v) Latest and valid VAT/PAN.
- (vi) Undertaking duly signed and stamped on the letter-pad of the firm and complete. Validity of the bid must be clearly mentioned. The bid/tender valid for a shorter period shall be rejected by the purchaser as non-responsive.
- (vii) Users list with satisfactory report.
- (viii) It must be clearly mentioned in the tender against each item, whether the firm is the manufacturer or the authorized agent for the same. If no make or brand name is mentioned or clarified in the tender regarding manufacturer(s) own quotation or quoted by the authorized agent, the quotation shall be rejected by the purchaser as non-responsive.

The above mentioned chronological order must be adhered to for smooth scrutiny of tender documents. Non-submission of any document shall make the bid non-responsive and no post tender communication will be done

1. **Receipt of tenders till 27.7.2017 upto 11.30 AM.**
2. **Closing of tender box at 11.30 AM 27.7.2017**
1. **Opening of tender box at 12:15 PM on 27.7.2017 in Seminar Hall.**

The Director, NATIONAL CENTRE FOR DISEASE CONTROL reserves the right to reject any tender in part or all the tenders without assigning any reason, whatsoever. Before dropping the tender in Tender Box, an entry to be made in the register kept by Supdt. in Stores Section.

**STORES OFFICER  
FOR DIRECTOR  
NCDC, DELHI**