

No.8-1/2017-Library  
Government of India  
**NATIONAL CENTRE FOR DISEASE CONTROL**  
(Directorate General of Health Services)  
22-Sham Nath Marg, Delhi - 110054.  
\*\*\*

Dated the,

M/s. \_\_\_\_\_  
\_\_\_\_\_

**Sub : Quotation for supply of Journals for the year of 2017.**

Sir,

Please let this office know if you can supply the enclosed list of Journals (40 Nos) with our terms and conditions for the period Jan - Dec. 2017. If so, please send your quotation after giving maximum discount in net Indian Rupees only. The rates quoted for each title would remain same and no extra payment would be made due to any reason for the whole year. The rates quoted must be valid for 3 months if supply order will be issued during said validity, the firm is bound to make supplies on their quoted rate only. Only firms registered with GOC need to apply along with certificate of GOC registration No.

Quotation should be addressed to **The Director, NCDC, 22-Sham Nath Marg, Delhi-110 054**. The last date of receipt of quotation in this library is 8<sup>th</sup> August 2017 up to 2.30 PM. Envelope containing quotation should be super scribed as “**Quotation for the supply of journals for the year 2017**” with sealed cover.

Before dropping the quotation in Tender Box, an entry should be made by the firm in the register kept with A.L.& I.O in library. It is the responsibility of the firm to ensure timely delivery of quotation. Late receipt of quotation by hand or by courier will not be entertained.

**Encl:**

- (i) Terms and conditions
- (ii) List of Journals

Yours faithfully,

( **P. S. HADA** )  
Asstt. Library & Information Officer  
For Director