

No. 6-Stores/NCDC/ Annual Tender/ Furniture Repair / 2013-14
GOVERNMENT OF INDIA
NATIONAL CENTRE FOR DISEASE CONTROL
(DIRECTORATE GENERAL OF HEALTH SERVICES)
22-SHAM NATH MARG, DELHI-11005

Dated: 28-10-13

To

Dear Sir/Madam,

Please let this office know if you can repair the items (**List attached**), if so, please send your quotations giving in full specification and other terms & conditions of delivery etc. The quotation which could remain valid for at least 6 months may be sent in double cover duly was sealed and prominently subscribed '**Quotation for Furniture & Spray Painting of items etc. No.6-Stores/NCDC/ Annual Tender/ Furniture Repair/2013-14**'.

- a) Proof of Registration of Firm with any Govt. Depts/PSU Organisation duly attested by gazetted Officer.
- b) Bidder should have its own manufacturing facility/Commercial establishment for the furniture. Vendor should enclose manufacturing license from the Govt. (MCD/NDMC).
- c) Proof of three Annual Maintenance Contract with the Govt. Ministry/Depts/reputed PSU etc. with satisfactory report not less than 2.00 Lacs of each work (Work Order with Performance/completion report should be enclosed).

The quotation should be addressed to the chairperson, Purchase Committee, NCDC, 22-Sham Nath Marg, Delhi-110054 and should reach this office on or before 26-11-13 till 11 A.M.

The quotations which are not received duly sealed, mentioning this office letter number and last date of receiving will not be accepted. **Sales Tax Registration Certificate & copy of PAN Card** must be enclosed with the quotation. The firm has to ensure that sealed quotations have been put in Tender Box kept in Store Section after making proper entry in register.

Encl: Annexure-I & list of items

Yours faithfully,

(PANKAJ KUMAR)
STORES OFFICER
For Director